



OFFICE OF THE SUPERINTENDENT

BOUND BROOK SCHOOL DISTRICT

130 West Maple Avenue, Bound Brook, NJ 08805

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Release of Student Information to Military Recruiters, College/University Recruiters or Prospective Employers Notification

Dear Parent/Guardian:

The Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA), requires local educational agencies (LEAs) receiving assistance under ESEA, upon request, to provide certain student information to military recruiters, institutions of higher education, and/or prospective employers [[ESEA Section 8528](#)].

ESEA Section 8528 outlines provisions that give military recruiters the same access to secondary school students as recruiters from postsecondary institutions or prospective employers and, when requested, requires LEAs to provide students' names, email addresses, addresses, and telephone numbers to military recruiters. The Bound Brook School District must provide this information unless a parent of a student who is younger than 18 years of age, or a student who is age 18 or over, opts out by notifying the school in writing that they do not consent to release this information.

If your child is younger than 18, and you do not consent to the disclosure of this information, you must complete, sign, and return the attached nondisclosure form (Attachment A) to the Bound Brook School District by *(insert MM/DD/YYYY)*. If your child is 18 years of age or older, they determine whether to consent to release the information, and they complete, sign, and return the attached form to *(insert LEA's name or school's name)* by *(insert MM/DD/YYYY)*. If the nondisclosure form is not returned by the designated date of *(insert MM/DD/YYYY)*, your child's information will be released upon request.

If you have any questions, please contact *(insert name of district contact)* at *(insert contact information)*. Thank you for your cooperation.

Sincerely,



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Release of Student Information to Military Recruiters, College/University Recruiters, or Prospective Employers Nondisclosure Form

Please complete and sign below if you do not want information for your child (under age 18), as described in the attached notification, released to military recruiters, institutions of higher education, and/or prospective employers. Adult students (age 18 or over) should complete and sign this nondisclosure form if they do not want their information released to military recruiters, institutions of higher education, and/or prospective employers. **NOTE:** The nondisclosure form does not need to be completed if a parent or adult student (age 18 or over) agrees to release certain student information.

Student Name: _____ Student's Grade Level: _____
(Print Student Name) (Print)

Name of School: _____
(Print Name of School)

If student is younger than 18:

- I am the parent of the student listed above who is under age 18.

Please check **ALL** that apply:

- Military Recruiters:** I do not want my child's name, address, and telephone number to be shared with military recruiters.
- Institutions of Higher Education:** I do not want my child's name, address, and telephone number to be shared with institutions of higher education.
- Prospective Employers:** I do not want my child's name, address, and telephone number to be shared with prospective employers.

Parent Name: _____ (Print Name)

Parent Signature: (electronically typed or signed) _____ Date: _____ (Print)

If student is 18 or older:

- I am the student listed above and I am age 18 or over.

Please check **ALL** that apply:

- Military Recruiters:** I do not want my name, address, and telephone number to be shared with military recruiters.
- Institutions of Higher Education:** I do not want my name, address, and telephone number to be shared with institutions of higher education.
- Prospective Employers:** I do not want my name, address, and telephone number to be shared with prospective employers.

Student Name: _____ (Print Name)

Student Signature: (electronically typed or signed) _____ Date: _____ (Print)