

**BOUND BROOK BOARD OF EDUCATION  
CONTRACT OF EMPLOYMENT  
INTERIM BUSINESS ADMINISTRATOR/  
BOARD SECRETARY**

THIS EMPLOYMENT CONTRACT (herein referred to as the "Agreement") is made and entered into this July \_\_\_\_, 2022 by and between the Bound Brook Board of Education, with offices located at 130 West Maple Ave. Bound Brook, NJ 08805 (herein referred to as the "Board"), and Nilkanth Patel, whose address is 6 White Terrace, Nutley, New Jersey 07110 (herein referred to as the "employee").

WHEREAS, in order to enhance administrative stability and continuity within the schools, which the Board believes generally improves the quality of its overall educational program; and

WHEREAS, the Board and the Interim Business Administrator/Board Secretary believe that a written Agreement is necessary to describe specifically their relationship and to serve as the basis of effective communication between them as they fulfill their employment, governance, and administrative functions in the operation of the district,

NOW THEREFORE BE IT RESOLVED, that the Interim Business Administrator/Board Secretary, for the consideration herein specified, agree as follows:

The Board hereby employs employee as Interim Business Administrator/Board Secretary commencing July 1, 2022 and ending June 30, 2023, unless sooner terminated, at the per diem rate of seven hundred dollars (\$700). Payments to employee will be made on the same pay schedule applicable to other certified school district employees.

1. Employee will not be entitled to reimbursement for travel expenses arising from his duties as Interim Business Administrator/Board Secretary. All travel and associated expenses shall be reimbursed only in accordance with board policy, state law, state regulations and applicable OMB Circulars.
2. Employee will not receive any other compensation or benefits from the Board, including, but not limited to, health care insurance, sick, vacation, personal, or funeral/bereavement days.
3. The parties acknowledge that this Agreement must be approved by the Somerset County Executive County Superintendent in accordance with applicable law and regulation.
4. The district agrees that it shall defend, hold harmless, and indemnify the Interim Business Administrator/Board Secretary from any and all demands, claims, audits, actions, and legal proceedings brought against him in his individual capacity as an agent and employee of the District, as permitted under N.J.S.A. 18A:16-6.
5. Employee shall have all power and authority to act as the Interim Business Administrator for the Bound Brook Public Schools upon his appointment as Interim Business Administrator/Board Secretary, including, but not limited to, the duties and responsibilities set for in N.J.S.A. 18A:17-5, 18A:17-9 et al., and 18A:17-14 et al.
6. Employee agrees to faithfully perform the duties required of the position of Interim Business Administrator/Board Secretary and to serve in said position in accordance with the laws of the State of New Jersey, Rules and Regulations adopted by the State Board of Education, existing Board policies and those adopted by the Board in the future,

including attendance at meetings of the Board of Education and pertinent Board Committee meetings. Employee represents that he holds all valid certificates and any other items required by the State of New Jersey for the position of Interim Business Administrator/Board Secretary, and that such certificates will remain in full force and effect during the time of this Agreement.

7. Either party can terminate this Agreement without cause upon 30 days' written notice to the other party.

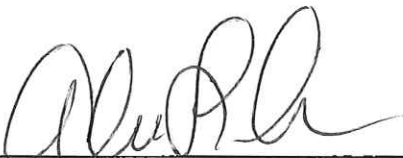
**WHEREAS**, a duly authorized officer of the Board has approved the terms and conditions of this Agreement, and

**WHEREAS**, the employee has approved the terms and conditions of this Agreement, and

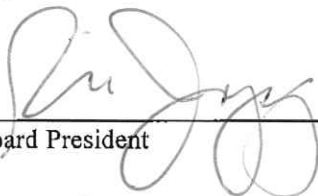
**WHEREAS**, the employee was appointed by a vote of the members of the Bound Brook Board of Education at its meeting on July 18, 2022 and has been made a part of the minutes of that meeting.

**IN WITNESS WHEREOF**, they set their hands and seals to this Agreement effective on the day and year first above written.


**ATTEST: THE BOARD OF EDUCATION OF**

  
\_\_\_\_\_  
Superintendent

7/25/22  
Date

  
\_\_\_\_\_  
Board President

8/1/22  
Date

  
\_\_\_\_\_  
Nilkanth Patel  
Interim Business Administrator/  
Board Secretary

07-25-22  
Date