

**BOUND BROOK BOARD OF EDUCATION
SUPERINTENDENT SEARCH CALENDAR**

Sept. 20,2021

<u>10/11/2021</u>	Refine process, begin board criteria development. Approve input processes (if desired)
<u>Oct 24 and 31</u>	Ad appears in Star Ledger and social media sites. Information to be distributed to associations, colleges, county superintendents, etc. and posted on NJSBA and other websites.
<u>Nov. 29,30</u>	Meetings with community and staff- Conditions permitting/ Survey community, staff and administration if desired
<u>Dec. 14, 2021</u>	Report on congruent criteria to the board
<u>Dec. 10, 2021</u>	Deadline for receipt of completed applications
<u>Jan.11,2022</u>	Consultant delivers weighted pool to the board Board approves interview schedule and questions
<u>By Jan.15th</u>	Board reviews applicants and selects candidates for interview
<u>Jan. 20,22,24 2022</u>	Board conducts first round interviews - selects candidates for 2nd round interviews
<u>Feb. 1,2,3,2022</u>	Board conducts 2nd round interviews - selects finalist(s); checks references on those candidates after receiving candidate clearance for reference check.
<u>Week of Feb.7</u>	Board conducts in-district visit(s) if desired and applicable
<u>Week of Feb.14</u>	Board selects finalist and begins contract negotiations
<u>3/1/2022</u>	Board submits new contract to Exec. County Supt. for approval
<u>3/30/2022</u>	Board hires, publicly approves new Superintendent and introduces superintendent to staff and community
On/ about July 1.2022	New superintendent begins work in district, 60 days after appointment date
<u>TBD</u>	Transition workshop